ENROLLING NOW

# Level 3 Award in Assessing Vocationally Related Achievement

VTCT Skills Level 3 Award in Assessing Vocationally Related Achievement · Ofqual 500/9757/X · VTCT code AG30201 · VTCT Skills

To develop the knowledge and skills needed to assess vocational skills, knowledge and understanding: understanding the principles and practices of assessment, planning assessment, using a range of assessment methods, making and recording assessment decisions, giving feedback and meeting quality assurance, legal and good practice requirements.

| THEORY | IN THE CLINIC | COURSE PLAN |
|---|---|---|
| Online, at your own pace | No practical days | 8 online modules |
| **GUIDED LEARNING** | **COURSE FEE** | |
| 54 hours | Ask admissions | |

## What the course includes

8 online modules on the KCLINICS Academy platform, studied at your own pace, then assessment online. The plan comes from our scheme of work for this qualification.

### Online modules

After the induction, each module has an online lesson and PDF learning materials. 4 of the 7 modules have an online case study, 4 have an online quiz, 6 have written homework and 2 end with an online module test.

### 01 Course induction

- Course induction and VTCT Skills registration
- Video demonstration: how to use the KCLINICS Academy website (online learning, tests, homework and portfolio)
- Overview of the assessor role and portfolio requirements
- Learning agreement and code of conduct
- Introduction to all units, learning outcomes and assessment requirements

Includes a video demonstration.

### 02 Health and safety and legal requirements in assessment

UV30563

- Health and safety and risk assessment in the assessment environment
- Equality, diversity, inclusion and reasonable adjustments
- Data protection and confidentiality
- Safeguarding and professional conduct of the assessor

Includes an online lesson, PDF learning materials, an online quiz and written homework.

## 03 Principles and requirements of assessment

UV30563

- History and development of vocational and competence-based assessment
- Functions and key concepts of assessment: validity, authenticity, reliability, currency and sufficiency
- Roles and responsibilities of the assessor, IQA and EQA
- Awarding organisation and regulatory requirements

Includes an online lesson, PDF learning materials, an online quiz and written homework.

## 04 Assessment methods

UV30563

- Observation of performance in the work environment
- Examining products of work
- Questioning, professional discussion and learner statements
- Witness testimony and recognition of prior learning
- Strengths and limitations of each method and meeting individual needs

Includes an online lesson, PDF learning materials, an online case study, an online quiz and written homework.

## 05 Planning assessment and involving learners

UV30563

- Planning holistic assessment and agreeing assessment plans
- Involving learners and others in the assessment process
- Self-assessment and peer assessment
- Minimising risks in assessment

Includes an online lesson, PDF learning materials, an online case study, an online quiz and written homework.

## 06 Assessment decisions and quality assurance

UV30563

- Making assessment decisions against set criteria
- Giving constructive feedback
- Internal and external quality assurance, standardisation and appeals
- Managing and recording information relating to assessment

Includes an online lesson, PDF learning materials, an online case study and written homework. Ends with an online module test.

## 07 Assessing vocational skills, knowledge and understanding

UV30566

- Preparing assessments and agreeing assessment plans with learners
- Carrying out assessments: skills tests, oral and written questions, assignments, projects and case studies
- Recognising prior learning
- Making assessment decisions, providing feedback and recording outcomes
- Maintaining legal and good practice requirements

Includes an online lesson, PDF learning materials, an online case study and written homework. Ends with an online module test.

## 08 Assessment in practice

- Learner carries out assessments of two of their own learners
- Assessment plans, records and feedback added to the portfolio
- Completion of the portfolio of evidence
- Student evaluation
- Tutor evaluation

Includes an online lesson and PDF learning materials.

## No practical days

No practical days. Everything, including the assessment, is completed online.

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| **Equipment** | Computers/tablets, observation and assessment records. |
| **Safety** | Learners to follow the health and safety policies of the training centre and of each setting where assessment takes place. Learners to carry out a risk assessment before every assessment and to make sure that learners work safely and use PPE as required by industry code of practice while being assessed. |

## Units and assessment

2 units

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| UV30563 | Understanding the principles and practices of assessment (24 guided hours) |
| UV30566 | Assess vocational skills, knowledge and understanding (30 guided hours) |

### While you learn

- Online quizzes and module tests
- Written homework
- Tutor feedback on the platform

### Towards your certificate

- Assignments
- Practical observations/assessments
- Case studies
- Portfolio of evidence

No external examination. The qualification is awarded on your portfolio and observed assessments.

## Before you start, and what comes next

Learners must be 18 or over to enrol and should be occupationally competent in the vocational area they will assess. Learners carry out assessments of real learners in their own training environment.

Level 3: Advanced therapist level, the same level as an A level.

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| **After this course** | Level 4 Certificate in Education and Training; Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice; Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice |
| **Leads to** | Tutor, assessor or quality assurer in further education or a private academy |

## Fees and dates

Admissions confirms the fee for this course when you ask, and talks you through the ways to pay.

- Pay in full by card or bank transfer.
- Klarna or Clearpay at checkout, subject to their eligibility checks and approval.
- Monthly course finance through our finance partner, subject to status (18+, UK residents).
- Employer funding: we can invoice your employer.

You can enrol on any day. The next practical days are on the course page, and admissions confirms yours when they confirm your place.

Direct government funding for learners (Advanced Learner Loans, Mayor of London Adult Skills Fund) is not available through KCLINICS Academy at present and is not expected before 2028. Monthly course finance and self or employer funding are available now.

## Apply, or ask a question

Apply on the course page or talk to admissions first. No payment is taken until your place is confirmed.

The course page:
kclinics.co.uk/academy/courses/level-3-award-in-assessing-vocationally-related-achievement-ag30201

Call admissions: 020 8050 0750

Email: support@kclinics.co.uk

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