ENROLLING NOW

Level 4 Certificate in Education and Training

VTCT Skills Level 4 Certificate in Education and Training · Ofqual 601/2764/8 · VTCT code ET4C1 · VTCT Skills

To develop the knowledge and skills required to teach in the further education and skills sector: delivering education and training, assessing learners, managing learning and development in groups, roles and responsibilities, equality and diversity and the principles of internal quality assurance, as a foundation for teaching beauty and aesthetics.

THEORY Online, at your own pace	PRACTICE In your own workplace	COURSE PLAN 10 online modules
GUIDED LEARNING 128 hours	COURSE FEE Ask admissions	

What the course includes

10 online modules on the KCLINICS Academy platform, studied at your own pace, then practice and assessment in your own workplace. The plan comes from our scheme of work for this qualification.

Online modules

After the induction, each module has an online lesson, PDF learning material and written homework. Most modules also have video demonstrations and a quiz, and each unit ends with an online module test.

01 Course induction

- Course induction and VTCT Skills registration
- Video demonstration: how to use the KCLINICS Academy website (online learning, tests, homework and portfolio)
- Choice of optional units and teaching practice arrangements
- Learning agreement and code of conduct
- Introduction to all units, learning outcomes and assessment requirements

Includes video demonstrations.

02 Health and safety and safe learning environment (UET1)

- Legislation and codes of practice relevant to the teaching role
- Maintaining a safe and supportive learning environment
- Safeguarding and promoting appropriate behaviour and respect

Includes an online lesson, PDF learning material, video demonstrations and written homework.

03 Roles, responsibilities and relationships (UET1)

- History and development of further education and teacher training
- The teaching role and the cycle of teaching and learning
- Professional boundaries and relationships with other professionals
- Points of referral

Includes an online lesson, PDF learning material, video demonstrations and written homework.

04 Delivering education and training (UET8)

- Inclusive teaching and learning approaches
- Communication with learners and creating an inclusive learning environment
- Using technologies and resources in delivery
- Embedding English, maths and ICT

Includes an online lesson, PDF learning material, video demonstrations and written homework.

05 Planning and evaluating teaching (UET8)

- Planning inclusive sessions: aims, learning outcomes and differentiation
- Delivering and adapting sessions to meet individual needs
- Evaluating own delivery and identifying areas for improvement

Includes an online lesson, PDF learning material, video demonstrations and written homework.

06 Assessing learners (UET9)

- Principles and types of assessment: initial, formative and summative
- Assessment methods and involving learners in assessment
- Making assessment decisions, giving feedback and keeping records
- Quality assurance of assessment

Includes an online lesson, PDF learning material, video demonstrations and written homework.

07 Managing learning and development in groups UV40767

- Group dynamics and stages of group development
- Planning and facilitating group learning
- Managing behaviour and supporting individuals within groups
- Evaluating group learning

Includes an online lesson, PDF learning material, video demonstrations and written homework.

08 Equality and diversity UV41214

- Equality and diversity legislation and codes of practice
- Promoting equality and valuing diversity in learning
- Recognising and challenging discrimination
- Inclusive policies and procedures

Includes an online lesson, PDF learning material, video demonstrations and written homework.

09 Principles of internal quality assurance UV40565

- Context and principles of internal quality assurance
- Planning the internal quality assurance of assessment
- Techniques and criteria for monitoring the quality of assessment

Includes an online lesson, PDF learning material, video demonstrations and written homework.

10 Maintaining and improving quality of assessment

UV40565

- Standardisation, appeals and improving the quality of assessment
- Managing information relevant to internal quality assurance
- Legal and good practice requirements for internal quality assurance

Includes an online lesson, PDF learning material, video demonstrations and written homework.

In your workplace

11 Teaching Practice (UET8, UET9, UV40767)

- Observed teaching practice with the learner's own group of learners
- Session plan, resources, assessment records and self-evaluation added to the portfolio
- Completion of the portfolio of evidence
- Student evaluation
- Tutor evaluation

Dates and times agreed between the learner and the assessor

Observations take place in the learner's own workplace

Evidence uploaded to the portfolio on the KCLINICS Academy platform

No practical days

No practical days. You gather evidence in your own workplace, agreed with your employer and checked by your assessor.

Equipment	Computers/tablets, observation and assessment records.
Safety	Learners to follow the health and safety policies of the training centre and of their own teaching setting. Learners to carry out a risk assessment of the teaching environment before observed teaching practice and to make sure that any practical demonstrations follow the PPE and hygiene requirements of the industry code of practice.

Units and assessment

6 units

UET1	Roles, Responsibilities and Relationships
UET8	Delivering Education and Training
UET9	Assessing Learners
UV40767	Manage learning and development in groups (30 guided hours)
UV41214	Equality and diversity (25 guided hours)
UV40565	Understanding the principles and practices of internally assuring the quality of assessment (45 guided hours)

While you learn

- Online quizzes and module tests
- Written homework
- Tutor feedback on the platform

Towards your certificate

- Assignments
- Practical observations/assessments
- Portfolio of evidence

No external examination. The qualification is awarded on your portfolio and observed assessments.

Before you start, and what comes next

Learners must be 19 or over to enrol and should have access to groups of learners for teaching practice; there are no formal prerequisite qualifications.

Level 4: Specialist practitioner level, the same level as the first year of a degree.

Before this course	Level 3 Award in Education and Training; Level 3 Certificate in Assessing Vocational Achievement; Level 3 Award in Assessing Competence in the Work Environment; Level 3 Award in Assessing Vocationally Related Achievement; Level 3 Award in the Principles of a Special Educational Needs and Disabilities Coordinator
After this course	Level 5 Diploma in Education and Training; Level 5 Diploma in Teaching (Further Education and Skills); Level 5 Diploma in Teaching
Leads to	Tutor, assessor or quality assurer in further education or a private academy

Fees and dates

Admissions confirms the fee for this course when you ask, and talks you through the ways to pay.

- Pay in full by card or bank transfer.
- Klarna or Clearpay at checkout, subject to their eligibility checks and approval.
- Monthly course finance through our finance partner, subject to status (18+, UK residents).
- Employer funding: we can invoice your employer.

You can enrol on any day. The next practical days are on the course page, and admissions confirms yours when they confirm your place.

Direct government funding for learners (Advanced Learner Loans, Mayor of London Adult Skills Fund) is not available through KCLINICS Academy at present and is not expected before 2028. Monthly course finance and self or employer funding are available now.

Apply, or ask a question

Apply on the course page or talk to admissions first. No payment is taken until your place is confirmed.

The course page: kclinics.co.uk/academy/courses/level-4-certificate-in-education-and-training-et4c1
Call admissions: 020 8050 0750
Email: support@kclinics.co.uk
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